

SKILLS STRENGTHENING FOR INDUSTRIAL VALUE ENHANCEMENT [STRIVE]

FORMAT FOR REPORTING AND DISCLOSING PROCUREMENT-RELATED COMPLAINTS

Report Compiled By : Debabrat Pradhan

Date of Report : Nil

S. No.	Complaint Tracking Number	Name of Procuring Entity	Category of Procurement	Method of Procurement	Tender ID/Procurement Package Number/Procurement File Number	Name of Complainant, including Name of Firm	Nature of Complaint	Complaint Received Date	Initial Response Date	Complaint Closing Date	Status of Complaint	Time Take for Resolution [Days]	Remarks [If Any]
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]
1	Nil	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA


Principal

Principal
Dalmia Private Industrial Training Institute
Rajgangpur

STRIVE

SUGGESTED CATEGORIZATIONS OF PROCUREMENT RELATED COMPLAINTS AND RESOLUTION OF COMPLAINTS

AND

PROCUREMENT COMPLAINT TRACKING NOMENCLATURE

S. No.	Suggested Categorization of Procurement Related Complaints
1	Allegation of Fraud and Corruption
2	Transparency Issue
3	Shortlist [Consultancy Services]
4	Technical Specifications [Goods and Minor Civil Works]
5	Terms of Reference [TOR]
6	Quality of Bidding Document/RFQ/RFP
7	Conflict of Interest
8	Eligibility
9	Irregularities in issuing of bidding document/RFQ/RFP
10	Bid/Proposal submission/Opening/Minutes
11	Comparison of Quotations
11	Irregularities in bid/financial proposal evaluation
12	Bid Security
13	Application of Evaluation Criteria [Goods and Minor Civil Works]
14	Technical Evaluation [Consultancy Services]
15	Combined Financial and Technical Rating [Consultancy Services]
16	Contract Negotiations
17	Application of Preferential Purchase Policies
18	Contract Award
19	Performance Security
20	Own Qualification Criteria
21	Disqualification of Bid/Proposal
22	Qualification of Other Firm
23	Contract Administration
24	Payment
25	Other [Explain]

S. No.	Suggested Resolutions
1	No Complaint Registered
2	No Complaint Registered
3	No Complaint Registered
4	No Complaint Registered
5	No Complaint Registered

Procurement Complaint Tracking Number Nomenclature	
Level 1	Nil
Level 2	Nil
Level 3	Nil
Level 4	Nil
Level 5	Nil
	Nil
Level 6	Nil
Level 7	Nil

Notes :

- 1 Copies of complaints received to be kept by Procuring Entities
- 2 Dated copy of Initial Response to be kept by Procuring Entities
- 3 Dated copy of Complaint Resolution [internal approvals] to be kept by Procuring Entities
- 4 Dated copy of final resolution as conveyed to complainant to be kept by Procuring Entities


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